**ISP ###**

**Awarding Posthumous Degrees**

**PURPOSE**

This describes the manner in which the college will determine eligibility for the award of a posthumous degree.

**SUMMARY**

When Clackamas Community College (CCC) learns that a student has died, CCC will honor the student’s achievements by issuing a posthumous degree for that student.

**STANDARD**

1. The Vice President of Instruction & Students (VPIS) will confer with the college Registrar to determine if the student is eligible for a posthumous degree. The Registrar will confirm that the student is eligible for the award based on the student meeting all of the following criteria:
	1. The student is officially enrolled: is an active student and has been enrolled within the last four terms.
	2. The student has a cumulative 2.0 GPA at the time of death and is not in an academic appeal status.
	3. The student was actively pursuing completion of a degree or certificate.
	4. The student successfully completed at least 50% of the credits required to earn the degree or certificate.
2. There may be times when these criteria apply to a degree or certificate that is different from what the student declared (i.e. AAOT to AGS). The VPIS and Registrar can determine if the award is most appropriate in those cases and decide to award such a degree.
3. Exceptions can be made through the request of the Vice President of Instruction & Students.

1. Awards are not officially recorded in the Student Information System (SIS) for reporting purposes. A notation is placed in the SIS and on the student’s transcript. A diploma is issued to the family, if requested, and includes a notation that the degree is “Awarded Posthumously.” The student’s name (legal?) will also be included in the commencement booklet with the same designation of “Awarded Posthumously.”

**REVIEW HISTORY**

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| ISP Committee | Adopted | [Date]  |
| College Council | Reviewed | [Date] |